CLINICAL
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CTO Stream Signature Requests

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Making Ontario a preferred location for Global Clinical Trials, while maintaining the highest ethical standards.

Logging in to CTO Stream

Please go to apply.ctostream.ca to access the online system using a current version of a popular browser.

Use your email address and password to log in to the system.

Please contact streamline@ctontario.ca or 1 (877) 715-2700 if you need assistance.

Signing/Rejecting a Signature Request

When someone is asked to sign a form, they will receive an email containing a link to CTO Stream (in addition to a notification within the system).

In addition, the request will be visually displayed on the 'Signature' tile in the work area.

The 'signature' tile will show the signature request(s)

To review the application form:

1. Click on the Signatures tile to view the Signatures page.

2. Click on 'view form' to go to the application form

Signatures

Type	Project Title	Requesting User	Message	Requested Date	Response Date	Status	Action
Principal Investigator	Test ET	Mr Matthew Dascanio		12/08/2014 13:12	-	Requested	View Form

Showing 1 to 1 of 1 entries

3. Review the application form

You can move through the form by clicking on the 'previous' and 'next' tiles in the action panel on the left of the screen.

To sign the application form:

1. Click on 'sign' in the action panel on the left of the screen.

2. Clicking the 'Sign' tile will open a pop-up window. Enter your email and password and click the sign button.

Sign Form

Please enter your login details in order to sign this form:

| Username | Password |

Enter your email and password
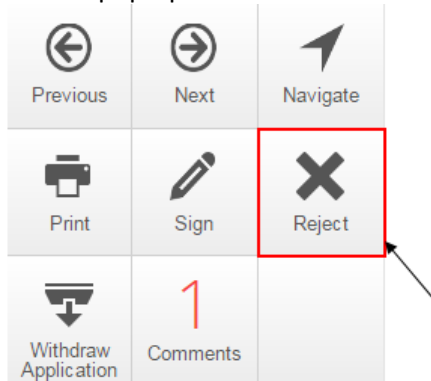
Sign   Close

Click 'sign'

To decline a signature request

1. Click the 'reject' tile in the action panel on the left of the screen. Clicking 'reject' will open a pop-up window.

2. Enter your email address and password, explain why you are declining the signature in the 'reason' field and press 'reject'

1. Enter your email and password

2. Enter the reason for declining the signature

3. Click 'reject' to finish declining the signature request