

## SRERS Administration Joseph Brant Hospital

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### **Reminder: Institutional Research Administration Requirements**

The CTO Streamlined System provides a streamlined approach to research ethics review. Each participating site must ensure that all necessary institutional authorizations and contracts/agreements are in place prior to beginning the research.

### **CTO Stream**

#### **Collaborators:**

The following collaborators must be given a role on all Provincial Initial Application (PIA) forms and Centre Initial Application (CIA) forms.

Name: Paul Lysecki  
Email: paul.lysecki@medportal.ca  
Role: Institutional Representative

This access is automatically granted when the Centre Initial Application is created. **When Joseph Brant Hospital is the Provincial Applicant site the research team should immediately create the CIA for Joseph Brant Hospital (right after creating the PIA).** This will ensure that access is automatically granted as required above, otherwise the research team will need to manually add these roles to the PIA prior to submission.

### **Institution Representative in application forms**

The Primary Institution Representative must be indicated as follows in the applications within CTO Stream:

Title: Dr.  
First Name: Paul  
Surname: Lysecki  
Organization: Joseph Brant Hospital  
Address: 1245 Lakeshore Road  
City: Burlington  
Province/State: ON  
Postcode/Zip: L7S 0A2  
Telephone: 905-632-3737  
Fax: 905-336-6480  
Email: paul.lysecki@medportal.ca

There is no Secondary Institution Representative.