

COVID-19 Submissions and CTO Stream

April 7, 2020

As the community adapts to rapid changes arising from the COVID-19 pandemic, many researchers have questions on how to report changes in recruitment activity to their REB of Record or need guidance on who to contact with questions regarding their CTO study.

Questions regarding specific applications under review or ethical concerns should be directed to the REB of Record for the study. As always, research teams should contact the [CTO Helpdesk](#) with any technical questions or issues related to CTO Stream.

If you are submitting a new, COVID-19 study, please email streamline@ctontario.ca with your CTO Project ID and anticipated submission date. CTO will “pre-screen” your Provincial Initial Application and Provincial ICF template to minimize delays. The appropriate [CTO ICF template](#) **must** be used to create the Provincial ICF template. New users can access our Tip Sheets and help guides on the [CTO Website](#).

The REBs currently reviewing studies in CTO Stream have shared the information below to help guide research teams and facilitate communication. These REBs have also confirmed they have implemented procedures to prioritize and/or facilitate the rapid review of COVID-19 related submissions. If the REB of Record for your CTO study is not listed below, you can consult the REB’s website for guidance or contact the [CTO Helpdesk](#) for assistance in connecting to the REB.

REB of Record	How to report a temporary suspension in study recruitment due to the COVID-19 pandemic	How to contact the REB with questions regarding a study in CTO Stream	Link to the REB's website
Baycrest REB	Report on the next regular Provincial and/or Centre Continuing Review application through CTO Stream	Contact via email to rguna@research.baycrest.org	https://www.baycrest.org/Baycrest/Research-Innovation/Services-Resources/Research-Ethics-Office-Board
CHEO REB	Report on the next regular Provincial and/or Centre Continuing Review application through CTO Stream	Contact via email to vbourada@cheo.on.ca or nanderson@cheo.on.ca	http://www.cheori.org/en/researchethicsboard
HiREB	Submit the Provincial or Centre Reportable Event form (as applicable) through CTO Stream as these decisions are made	Contact via email to sranb@HHSC.CA	www.hireb.ca
Holland Bloorview REB	Not required	Contact via email to msteele@hollandbloorview.ca or adermawan@hollandbloorview.ca	https://www.hollandbloorview.ca/research-education/research-ethics-board/research-ethics-board-reb
Mt. Sinai REB	Submit the Provincial or Centre Reportable Event form through CTO Stream as these decisions are made	Contact the REB coordinator using Correspondence feature in CTO Stream or via email.	http://www.mountsinai.on.ca/about_us/corporate-information/ethicsboard



REB of Record	How to report a temporary suspension in study recruitment due to the COVID-19 pandemic	How to contact the REB with questions regarding a study in CTO Stream	Link to the REB's website
OCREB	Visit https://ocreb.ca/ for detailed guidance		
Queen's HSREB	Report on the next regular Provincial and/or Centre Continuing Review application through CTO Stream	Contact via email to Jennifer.couture@queensu.ca	https://www.queensu.ca/urs/research-ethics
SickKids REB	Notify immediately by submitting the Provincial or Centre Reportable Event form (as applicable) through CTO Stream	Email the REB coordinator for the study	http://www.sickkids.ca/Research/Research-Ethics/REB-office/index.html
Southlake REB	If it meets the REB criteria for a reportable event, submit the Provincial or Centre Reportable event form (as applicable) through CTO Stream	Contact via email to SVillani@southlakeregional.org	https://southlake.ca/research/#research-ethics-board
Sunnybrook REB	Report on the next regular Provincial and/or Centre Continuing Review application through CTO Stream	Contact via email to Monica.hung@sunnybrook.ca	https://sunnybrook.ca/research/content
UHN REB	Not required	Contact via email to reb@uhnresearch.ca	https://www.uhnresearch.ca/service/responsible-conduct
Unity Health Toronto REB	Report on the next regular Provincial and/or Centre Continuing Review application through CTO Stream	For general queries contact researchethics@smh.ca Contact the REB coordinator using Correspondence feature in CTO Stream or via email	http://stmichaelshospitalresearch.ca/staff-services/research-ethics/research-ethics-board/reb-covid-19-information/
Western University REB	Report on the next regular Provincial and/or Centre Continuing Review application through CTO Stream If the suspension is not due to institutional policy, but instead is entirely sponsor driven, then an FYI within 5 days of the site receiving notification/documentation from the sponsor, or making this decision themselves, would be appropriate. Please use the Reportable Event form to submit this.	For general questions contact ethics@uwo.ca For study-specific questions the best way to contact the REB is via the Correspondence feature directly through CTO Stream	https://www.uwo.ca/research/ethics/human/ohre_communications.html https://www.uwo.ca/research/ethics/human/board_guidelines.html https://www.uwo.ca/coronavirus/research.html



REVISION HISTORY

Date	Summary of Changes
April 7, 2020 (V2)	Table updated with revised reporting requirements for Sunnybrook REB and additional minor formatting changes