

SRERS Administration Bruyère Research Institute

Reminder: Institutional Research Administration Requirements

The CTO Streamlined System provides a streamlined approach to research ethics review. Each participating site must ensure that all necessary institutional authorizations and contracts/agreements are in place prior to beginning the research.

CTO Stream

Collaborators:

The following collaborators must be given a role on all Provincial Initial Application (PIA) forms and Centre Initial Application (CIA) forms.

Email: TWhelan@bruyere.org
Role: Institutional Representative

This access is automatically granted when the Centre Initial Application is created. **When Bruyère Research Institute is the Provincial Applicant site the research team should immediately create the CIA for Bruyère Research Institute (right after creating the PIA).** This will ensure that access is automatically granted as required above, otherwise the research team will need to manually add these roles to the PIA prior to submission.

Department Approver in application forms

The Department Approver on the CIAs for Bruyère Research Institute must be indicated as follows:

Title: Ms.
First Name: Trish
Surname: Whelan
Organization: Bruyère Research Institute
Address: 43 Bruyère Street
City: Ottawa
Province/State: Ontario
Postcode/Zip: K1N 5C8
Telephone: 613-562-6262 ext. 2902
Fax: N/A
Email: TWhelan@bruyere.org

Institution Representative in application forms

The Primary Institution Representative must be indicated as follows in the applications within CTO Stream:

Title: Ms.
First Name: Trish
Surname: Whelan
Organization: Bruyère Research Institute
Address: 43 Bruyère Street
City: Ottawa
Province/State: Ontario

Postcode/Zip: K1N 5C8
Telephone: 613-562-6262 ext. 2902
Fax: N/A
Email: TWhelan@bruyere.org

The Secondary Institution Representative field should be left blank.