SRERS Administration
Health Sciences North/Horizon Santé-Nord
Health Sciences North Research Institute

Reminder: Institutional Research Administration Requirements
The CTO Streamlined System provides a streamlined approach to research ethics review. Each participating site must ensure that all necessary institutional authorizations and contracts/agreements are in place prior to beginning the research.

CTO Stream
Collaborators:
The following collaborators must be given a role on all Provincial Initial Application (PIA) forms and Centre Initial Application (CIA) forms.

Email: JDumont@hsnri.ca
Role: Institutional Representative

Email: swebb@hsnsudbury.ca
Role: Institutional Representative

This access is automatically granted when the Centre Initial Application is created. When HSN/HSNRI is the Provincial Applicant site the research team should immediately create the CIA for HSN/HSNRI (right after creating the PIA). This will ensure that access is automatically granted as required above, otherwise the research team will need to manually add these roles to the PIA prior to submission.

Institution Representative in application forms
The Primary Institution Representative must be indicated as follows in the applications within CTO Stream:

Title: Ms.
First Name: Jennifer
Surname: Dumont
Organization: Health Sciences North Research Institute (HSNRI)
Address: 41 Ramsey Lake Road
City: Sudbury
Province/State: ON
Postcode/Zip: P3E 5J1
Telephone: (705)523-7300 ext. 3764
Fax: (705)523-7079
Email: JDumont@hsnri.ca

The Secondary Institution Representative field should be left blank.