

SRERS Administration Markham Stouffville Hospital Corporation

Reminder: Institutional Research Administration Requirements

The CTO Streamlined System provides a streamlined approach to research ethics review. Each participating site must ensure that all necessary institutional authorizations and contracts/agreements are in place prior to beginning the research.

CTO Stream

Collaborators:

The following collaborators must be given a role on all Provincial Initial Application (PIA) forms and Centre Initial Application (CIA) forms.

Email: kengel@msh.on.ca
Role: Institutional Representative

Email: lharper@msh.on.ca
Role: Institutional Representative

This access is automatically granted when the Centre Initial Application is created. **When Markham Stouffville Hospital Corporation is the Provincial Applicant site the research team should immediately create the CIA for Markham Stouffville Hospital Corporation (right after creating the PIA).** This will ensure that access is automatically granted as required above, otherwise the research team will need to manually add these roles to the PIA prior to submission.

Institution Representative in application forms

The Primary Institution Representative must be indicated as follows in the applications within CTO Stream:

Title: Ms.
First Name: Katrina
Surname: Engel
Organization: Markham Stouffville Hospital
Address: 381 Church Street, A1741, PO Box 1800
City: Markham
Province/State: Ontario
Postcode/Zip: L3P 7P3
Telephone: (905) 472-7373 Ext. 2279
Fax: N/A
Email: kengel@msh.on.ca

The Secondary Institution Representative field should be left blank.

NOTE: For applications where signatures were requested prior to February 20, 2020, Ms. Kim Zetazate may be identified as the institution representative within the application form.