

Note to File

November 6, 2020

RE: CTO REB Qualification Status During COVID-19 Pandemic

To maintain their status as a CTO Qualified REB, a board must undergo Re-Qualification every three years. For REBs whose Re-Qualification is delayed due to the ongoing pandemic, the three-year Qualification period will be extended until further notice. The REB's Qualification status will remain in effect during the extension period and a Re-Qualification visit will be conducted once it is feasible to do so.



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