Reminder: Institutional Research Administration Requirements

The CTO Streamlined System provides a streamlined approach to research ethics review. Each participating site must ensure that all necessary institutional authorizations and contracts/agreements are in place prior to beginning the research.

CTO Stream

Collaborators:
The following collaborators must be given a role on all Provincial Initial Application (PIA) forms and Centre Initial Application (CIA) forms.

Email: zeau.ismail@niagarahealth.on.ca
Role: Institutional Representative

Email: maria.bailey@niagarahealth.on.ca
Role: Institutional Admin

Email: elaina.orlando@niagarahealth.on.ca
Role: Institutional Admin

Email: barbara.wiinholt@niagarahealth.on.ca
Role: Institutional Admin

This access is automatically granted when the Centre Initial Application is created. **When Niagara Health System is the Provincial Applicant site the research team should immediately create the CIA for Niagara Health System (right after creating the PIA).** This will ensure that access is automatically granted as required above, otherwise the research team will need to manually add these roles to the PIA prior to submission.

Institution Representative in application forms:
The Primary Institution Representative must be indicated as follows in the applications within CTO Stream:

Title: Mr.
First Name: Zuher
Surname: Ismail
Organization: Niagara Health System
Address: 1200 Fourth Ave
City: St. Catherines
Province/State: ON
Postcode/Zip: L2S 0A9
Telephone: 905-378-4647 Ext. 44655
Fax: 905-684-1468
Email: zeau.ismail@niagarahealth.on.ca

The Secondary Institution Representative field should be left blank.