

SRERS Administration Headwaters Health Care Centre

Reminder: Institutional Research Administration Requirements

The CTO Streamlined System provides a streamlined approach to research ethics review. Each participating site must ensure that all necessary institutional authorizations and contracts/agreements are in place prior to beginning the research.

CTO Stream

Collaborators:

The following collaborators must be given a role on all Provincial Initial Application (PIA) forms and Centre Initial Application (CIA) forms.

Name: Alean Jackman
Email: ajackman@headwatershealth.ca
Role: **Institutional Representative**

This access is automatically granted when the Centre Initial Application is created. **When Headwaters Health Care Centre is the Provincial Applicant site the research team should immediately create the CIA for Headwaters Health Care Centre (right after creating the PIA).** This will ensure that access is automatically granted as required above, otherwise the research team will need to manually add these roles to the PIA prior to submission.

Institution Representative in application forms

The Primary Institution Representative must be indicated as follows in the applications within CTO Stream:

Title: Ms.
First Name: Alean
Surname: Jackman
Organization: Headwaters Health Care Centre
Address: 100 Rolling Hills Drive
City: Orangeville
Province/State: ON
Postcode/Zip: L9W 4X9
Telephone: 519-941-2410 Ext. 2812
Fax: 519-942-0483
Email: ajackman@headwatershealth.ca

The Secondary Institution Representative field should be left blank.